# Warehouse Associate

## About Us:

CFC Farm and Home Center is looking to add a team-oriented individual to our company! We are a local feed, seed, fertilizer, and retail business with seven locations throughout Virginia that have proudly served local farmers and members of the community since 1932. Here at CFC, we strive to serve both agricultural producers and homeowners across Northern and Central Virginia. We do this by manufacturing our own animal feed from locally sourced grains, offer services in agronomy and animal nutrition, and by providing a wide variety of products for all types of consumers.

## Summary:

This position is responsible for providing excellent customer service to all of our patrons, controlling inventory loss, and ensuring that all merchandise is handled with care.

#### What to Expect:

As a warehouse associate, you will complete the following tasks in an indoor setting, but you may occasionally assist with tasks outdoors at the location. Daily responsibilities include:

- Confirm all merchandise agrees with the purchase orders.
- Fill customer's orders quickly and accurately.
- Greet customers in a friendly and professional manner.
- Load merchandise into customer or CFC vehicles and assure that the vehicle is not damaged.
- Stock incoming merchandise.
- Keep warehouse inventory arranged in neat, orderly stacks for efficiency and inventory control purposes.
- Fill propane tanks for customers (must be 18 years of age).
- Use a forklift to load and move product safely (must be 18 years of age).
- Maintain proper safety and housekeeping standards.

## **Requirements:**

While a formal education is not required, candidates must have:

- Strong organizational skills.
- The ability to lift 100lbs.
- Knowledge of warehouse and agricultural products and procedures.
- The ability to work various shifts.
- Must be at least 16 years old.

## Benefits and Perks:

- 401(k) and 401(k) matching
- Health/dental/vision insurance
- Heath savings account matching
- Paid time-off
- Employee discounts
- No Sundays

## How to Apply:

Candidates are required to submit a completed application to be considered for employment. You can obtain an application:

- In-person from one of our managers or assistant managers.
- By submitting your resume via Indeed. Please include an email so that Manager of Human Resources can send you a copy of our application.

Please feel free to send all questions to <u>employment@cfcfarmhome.com</u>.